

INTERGOVERNMENTAL AGREEMENT

for the
Whatever It Takes Conference (WITcon)
between
Carl Sandburg College
Galesburg CUSD #205
Professional Development Consortium of
Regional Office of Education #26 and Regional Office of Education #33

This Intergovernmental Agreement is executed pursuant to the provisions of the Intergovernmental Cooperation Clause of the Illinois Constitution (Ill. Const. 1970, Art. VII, Sec. 10), as well as the provisions of the Intergovernmental Cooperation Act of 1973 (5 ILCS 220/1 .et seq), and the Ill. Admin. Code 525.110).

ARTICLE I – NAME, PURPOSE and MEMBERS

Section 1.1 - Name of Agreement

The name of the annual educational conference formed hereunder shall be known as **Whatever It Take Conference**, hereinafter referred to as [WITcon].

Section 1.2 – Purpose / Vision

The purpose of this agreement is:

To provide in-service training and staff development and leadership training opportunities to improve the knowledge and skills of educators through an annual conference;

Section 1.3 - Membership

1.3.1 Membership in [WITcon] shall be made up of the following entities:

Carl Sandburg College
Galesburg CUSD #205
Professional Development Consortium of Regional Office of Education #26 and
Regional Office of Education #33 hereinafter shall be referred to as [PD
Consortium]

1.3.2 Membership in the Intergovernmental Agreement shall be on a year to year basis, unless any entity complies with the withdrawal provision of this agreement, which is contained in Article VI.

1.3.3 Entities desiring to join the intergovernmental agreement after its initial formation date may be admitted only by a vote of the EXECUTIVE COMMITTEE as provided by Article II, Section 2.1 of this document.

Such new entities shall pay any assessment established by the COMMITTEE including, but not necessarily limited to, a fair and equitable assessment. Admission to the intergovernmental agreement shall be by petition from any one entity and shall be voted upon by the COMMITTEE of the [WITcon] at an open public meeting.

ARTICLE II - ORGANIZATION and OPERATION

Section 2.1 - Executive Committee

2.1.1 The EXECUTIVE COMMITTEE, hereinafter referred to as the COMMITTEE, shall be composed (three) members of from each organization listed in 1.3.1

2.1.4 The COMMITTEE will meet at least four times a year and at other times as needed

Section 2-2 - Functions of the EXECUTIVE COMMITTEE

2.2.1 The COMMITTEE will develop and approve general policies, which are necessary for the efficient operation of the agreement.

2.2.2 The COMMITTEE will be responsible for recommending the adoption of an annual budget and provisions for sound fiscal management for the [WITcon] to the Fiscal/Administrative Agent.

2.2.3 The COMMITTEE shall approve the employment of all staff hired as a part of this agreement.

2.2.4 The COMMITTEE will conduct planning and coordinating of the annual Conference.

Section 2-3 – Fiscal/Administrative Agent

2.3.1 The Henderson-Mercer-Warren-Knox Regional Office of Education #33 (or PD Consortium) will be designated as Fiscal/Administrative Agent. The effective date of any

change of designation of Fiscal Agent will be the beginning of the agreement's next fiscal year, i.e. July 1, except as provided in the following paragraph. A vote to change the designation of the Fiscal Agent must occur prior to March 31 in order to be effective for the upcoming fiscal year.

The COMMITTEE and the prior and new Fiscal Agent may agree in writing to accelerate or postpone the effective date of the change.

- 2.3.2 The Fiscal/Adminstrative Agent will perform as the legal fiscal agent for the [WITcon] as if under the provisions of state and federal laws, rules, regulations and guidelines.

ARTICLE III - FINANCE

Section 3-1 - Funding of Programs and Services

- 3.1.1 Each [WITcon] member will promptly do all things necessary to legally commit the Fiscal Agent to the timely payment of its obligations to vendors.
- 3.1.2 Contributions from private businesses, governmental and foundation sources for the benefit of the [WITcon] shall be made to the Fiscal/Administrative Agent for the use of the program or service designated by the donor, subject to approval of the COMMITTEE.
- 3.1.3 Accounting procedures shall conform to all applicable rules and regulations that apply to the Fiscal/Administrative agent.
- 3.1.4 The Fiscal/Administrative Agent shall maintain accounts of the [WITcon] operational expenses and shall make these available to the participating members on a regular basis.
- 3.1.5 A minimum of one audit per year shall be conducted in accordance with all applicable rules and regulations that apply to the Fiscal/Administrative agent.

ARTICLE IV - AMENDMENTS

Section 4-1 - Amendments

- 4.1.1 Any proposed amendment to this document may be introduced at a regular EXECUTIVE COMMITTEE meeting and voted on at the next regular EXECUTIVE COMMITTEE meeting. The amendment will take effect upon ratification unless it provides otherwise.

ARTICLE V - WITHDRAWAL

Section 5-1 - Withdrawal

- 5.1.1 Withdrawal shall be effective only on June 30. Member entities may withdraw from participation in the [WITcon] provided they give written notice 5 months preceding June 30, to the [WITcon].
- 5.1.2 If a member organization gives written notice of withdrawal, the member organization shall continue in its participation and financial obligations until the effective date of withdrawal.
- 5.1.3 The withdrawn entity will NOT receive a division of assets.

Section 5-2 – Termination / Dissolution

- 5.2.1 This Agreement may be terminated/dissolved in the event that 100% of the members so agree. In such instances the vote to terminate must occur not less than five months prior to the June 30 termination date.
- 5.2.2 Upon termination/dissolution of this Agreement, there shall be a division of assets based on the decision of the EXECUTIVE COMMITTEE.

ARTICLE VI - RATIFICATION

Section 6-1 - Ratification of the Agreement

- 6.1.1 Ratification will take place by the members signing and delivery of the attached Intergovernmental Agreement Resolution to Each member whose representative signs said resolution shall become a participating member of [WITcon] effective [DATE].

Original Intergovernmental Agreement Approved – [DATE]

Reviewed - [Future Date]

Amendments: [Future Dates]

Dated: _____, 2017

Henderson-Mercer-Warren-Knox Regional Office of Education

Jodi Scott

By:

Dated: _____, 2017

Fulton-Hancock-McDonough-Schuyler Regional Office of Education

John Meixner

By:

Dated: _____, 2017

Carl Sandburg College

[NAME]

By:

Dated: _____, 2017

Galesburg CUSD #205

[NAME]

By:

